

**FAUQUIER COUNTY PUBLIC LIBRARY  
BOARD OF TRUSTEES  
February 16, 2006**

**REGULAR PUBLIC MEETING  
Warrenton Library Program Room  
Fauquier County Public Library  
11 Winchester Street, Warrenton, Virginia**

**Board Members**

Barbara Severin, Scott District, Chairman	Lawrie Parker, Lee District
Alice Jane Childs, Cedar Run District, Secretary	Ann Martella, Center District

**Staff**

Maria Del Rosso, Director	Linda Yowell, Technical Services Manager
Dawn Sowers, Public Services Manager	Terri Ludwick-Garonzik, Administrative Specialist

**CALL TO ORDER**

Chairman Barbara Severin called the regular public meeting to order at 4:05 p.m., 16 February 2006, in the program room of the Warrenton library.

Mrs. Severin noted that Dr. Marshall Bailey, library board representative from Marshall District, died on 25 January after a long illness. Mrs. Severin said that the Library Board was well-represented at a memorial service held in Dr. Bailey's honor on 3 February at Leeds Episcopal Church. Mrs. Severin went on to say that Marshall District Supervisor Harry Atherton is expected to appoint a representative to fill the remainder of Dr. Bailey's term.

**ADOPTION OF THE AGENDA**

The agenda was adopted by consensus.

**PUBLIC COMMENT**

None.

**MINUTES**

By vote of board members present, the January minutes were adopted as presented.

*Motion: To approve the January minutes as presented.*

*Moved, seconded, and passed by vote of those present as shown below.*

<i>Member</i>	<i>Moved/Second</i>	<i>Voted No</i>	<i>Other</i>	<i>Voted Yes</i>
<i>Mrs. Childs</i>				
<i>Mrs. Parker</i>	S			X
<i>Mrs. Severin</i>				X
<i>Mrs. Martella</i>	M			X
<b><i>Tally</i></b>				3

**APPROVAL OF PURCHASE ORDERS AND BILLS**

Mrs. Parker asked about library expenditures for legal resource material. Mrs. Del Rosso said that specialized legal resources have been included in the Warrenton library collection since 2003 when the Fauquier County Law Library was closed because usage was down and space in county facilities was lacking. The collection consists of basic federal and state resources and is used by patrons and lawyers. The materials, available in print or electronic format, are purchased with funds transferred to the library operating budget from writ tax collections.

Following this discussion, the Board approved by consensus purchase orders and bills as presented.

**ADMINISTRATIVE REPORT**

Mrs. Severin asked the Board to join her in commending Bealeton Youth Services Librarian Helena Robinson and Library Assistant Stephanie Foerster for their participation in the Grace Miller Elementary School Literacy Night, an event sponsored to encourage families to read together.

## **CONSENT AGENDA**

Mrs. Parker suggested an addition to the proposed Wireless Internet Guidelines that would make explicit the need for parental permission for patrons under 18 to use the service. With that addition, the Board approved by consensus the Consent Agenda.

## **OLD BUSINESS**

### **Planning Process for the Five-Year Plan**

Mrs. Del Rosso distributed the revised list of candidates for the advisory committee along with a letter sent to invite them to participate in the planning process. Mrs. Del Rosso said that she and Mrs. Severin had met with Prince William County Library Director Dick Murphy to discuss the purpose and format of the advisory committee meetings. Mr. Murphy has agreed to act as the facilitator for this phase of the planning process. The meetings are scheduled for 7:00 p.m. on 29 March and 26 April and will be held in the John Barton Payne Community Hall.

## **STATUS REPORT**

### **Bealeton Depot**

Mrs. Del Rosso said that John Milner Associates has completed a requisite building code analysis and topographic survey of the depot and surrounding property and is completing conceptual drawings of the project. Mrs. Parker asked that Lee District Supervisor Chester Stribling be apprised of all project developments.

### **John Barton Payne Life Safety & Accessibility Evaluation**

Mrs. Del Rosso said that the Facilities Committee of the Board of Supervisors instructed staff to delay advertising the Request for Proposal for the John Barton Payne (JBP) project until Dominion Virginia Power delivers an accurate cost estimate and construction schedule to place the electrical facilities serving the JBP building underground.

### **New Baltimore Branch Library**

Mrs. Del Rosso said that the Board of Supervisors discussed scaling back the proposed 20,000 sq. ft. New Baltimore branch library at its retreat in January 2006. Mrs. Severin requested a work session on 9 March to provide the Supervisors with an update of the New Baltimore project and to discuss the size of the proposed library. She asked library board members to attend the work session, if possible.

Mrs. Severin said that ten firms submitted proposals in response to the Request for Proposal released in mid-January for architectural and engineering services for the New Baltimore branch library. Mrs. Del Rosso said that the proposals are available for review in her office.

## **Personnel**

Mrs. Martella asked about the continued vacancy of the Warrenton Youth Services Librarian position. Mrs. Del Rosso said that the position, despite its competitive salary, has drawn very few qualified applicants, a reflection of a nationwide shortage of youth service librarians. Additionally, of the few received, only one had supervisory experience, a required element for the position. The vacancy continues to be advertised electronically via the county's Web site and the Virginia Library Association Jobline.

## **BOARD OF TRUSTEES TIME**

Mrs. Parker asked if any official plan to honor Dr. Bailey for his service on the library board and other volunteer work with county organizations was contemplated. Mrs. Del Rosso said she would contact county administration about Board of Supervisors' plans to honor Dr. Bailey.

The next regularly scheduled meeting of the Library Board will be held on Thursday, 16 March 2006, at 4:00 p.m. in the Warrenton Library Program Room.

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**Secretary**

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**Chairman**